

**Regular Meeting of the
Lewis Center for Educational Research Board of Directors**

**Minutes
May 14, 2018**

1.0 Call to Order

Kevin Porter called the meeting to order at 3:59 p.m.

2.0 Roll Call

LCER Board Members Duberly Beck, Jim Morris (arrived 4:18), Kevin Porter and Rick Wolf were present.

LCER Board Members Kirt Mahlum and Marcia Vargas were absent.

Staff members Valli Andreasen, Fausto Barragan, Ryan Dorcey, Teresa Dowd, David Gruber, Wes Kanawyer, Lisa Lamb, Stacy Newman and Paul Rosell were also present.

Angel Arrington represented SBCSS.

3.0 Public Comments: None.

4.0 Special Presentations:

.01 Employee of the Semester awards were presented for Amanda Gormley, Varteni Krikorian, Amy Ritter and Laurie Sturdy at AAE and Stephanie Deiniger and Anthony Garcia at NSLA.

.02 Matthew Burgnon and Eleni Philippou, AAE Student Ambassadors, presented an update on AAE high school activities, including Ambassadors, AFJROTC, ASB and the senior class.

.03 AAE Sophomore Sirena Rocca presented on the soccer clinic she held to raise funds for soccer goals. She was presented the Knights Award by Mr. Kanawyer.

.04 Austin Reeves and Jacquie Stanton presented on the AAE CSTEM Video project they worked on which programed robots using coding language.

.05 Valli Andreasen reviewed what LCAP and LCFF are as well as AAE's spending goals. Fausto Barragan reviewed NSLA's spending goals as well as Title I, II and III funding. The Boar will receive the full 2017-20 3 year plans for AAE and NSLA in June for approval.

5.0 Consent Agenda

1. Approve Minutes of April 9, 2018 Regular Meeting
2. Approve Credit card with a \$5,000 Limit for Teresa Dowd for Lewis Center Foundation
3. Approve 2018-19 LCER Board Calendar
4. Approve 2019-20 AAE School Calendar Revision
5. Approve NSLA Overnight 7th Grade Field Trips to Ocean Institute May 21-22 and May 23-24, 2018
6. Approve AAE 6th Grade Field Trip to Town of Apple Valley Pool May 31

On a motion by Rick Wolf, seconded by Jim Morris, vote 4-0, the LCER Board of Directors approved the above Consent Agenda Items. On a motion by Duberly Beck, seconded by Rick Wolf, vote 4-0, the LCER Board of Directors also amended the date of the AAE 6th Grade Field Trip to May 29.

6.0 Discussion/Action Items:

- .01** Duberly Beck reported that the Lewis Center Foundation NSLA 10th Anniversary Gala is this Friday. There about 180 expected to attend. Expenses are covered and the gala should be a good fundraiser.
- .02** David Gruber discussed the proposed 2018-19 LCER Budget. One change is how LCER oversight/administration is funded between the sites. Industry standards were reviewed and we will be charging AAE 11% and NSLA 13.5% this upcoming year, based on funding levels. The goal is 13.5% for both schools by next year. Salary schedules were reviewed for how to make the best impact with the funds available. A large number of staff will receive some form of an increase. The figures are in the proposed budget, which also includes a 2% up front reserve. We will make any revisions based on the May revise and the 2018-19 LCER Budget will be brought to the Board for approval in June. Rick Wolf asked if we receive funds such as Title IV. David has instructed Veronica to review all funding to see if we qualify for anything else. Jim Morris asked David to provide a comparison from last year and discussed the salary schedules. David is looking at a 5 year projection. The Board will be reviewing goals at the Strategic Planning meeting later in the year.
- .03** A Letter of Understanding with High Mark, a School Development Company, was signed last year for Norton's expansion. We weren't able to proceed at that time due to City/County of San Bernardino negotiations. This is an updated LOU for construction and development only. We will do our own financing. On a motion by Duberly Beck, seconded by Jim Morris, vote 4-0, the LCER Board of Directors approved the updated High Mark LOU.
- .04** Omari Onyango, Sharon Page and David Rib were presented by the Nominating Committee to be new members of the Lewis Center for Educational Research Board of Directors. Duberly Beck expressed her concern that all 3 were from the High Desert. Kevin Porter noted that there was a potential candidate in San Bernardino that indicated interest, but we have not received anything from him. We will have additional openings in December so please have anyone interested submit their resume and letter of interest. Fausto is involved with the San Bernardino Chamber so he will be on the lookout for candidates from the Inland Empire. On a motion by Jim Morris, seconded by Rick Wolf, vote 4-0, the LCER Board of Directors approved Omari Onyango, Sharon Page and David Rib as new members of the LCER Board of Directors.

7.0 Information Included in Packet:

- .01** Staff Reports
 - President/CEO – Lisa Lamb
 - Human Resources Director – Stacy Newman
 - Finance Director – David Gruber
 - AAE Principals – Wes Kanawyer/Valli Andreasen
 - NSLA Principal Fausto Barragan – Kevin Porter noted that the NSLA waiting list for class levels was an element of interested and asked that both schools include these figures in the future.
- .02** Lewis Center Foundation Financial Reports
 - March 2018
- .03** LCER Financial Reports
 - Checks Over \$10K
 - Budget Comparisons
- .04** LCER Board Attendance Log
- .05** LCER Board Give and Get

8.0 Board/Staff Comments

.01 Ask a question for clarification

.02 Make a brief announcement – Lisa Lamb welcomed Dr. Lisa Longoria as the new AAE Elementary Vice Principal.

.03 Make a brief report on his or her own activities – Ryan Dorcey presented a new GAVRT trailer that was funded by NASA. GAVRT is also being featured with week on Smithsonian's STEM and 30 program.

.04 Future agenda Items

9.0 Closed Session

The LCER Board of Directors convened into closed session at 6:00 p.m. to discuss:

1. Conference with Legal Counsel Existing Litigation: 1 case (Paragraph (1) of Subdivision (d) of Section 54956.9). Name of Case: County of San Bernardino and City of San Bernardino v. The High Desert Partnership in Academic Excellence Foundation, Inc.
2. Public Employee Performance Evaluation: President/CEO

The LCER Board of Directors reconvened into open session at 6:10 p.m. Kevin Porter, Chairman of the Board, reported that the Board gave authorization to legal counsel for terms of the lease negotiation and that no action was taken on the Public Employee Performance Evaluation.

13.0 Adjournment

Chairman Kevin Porter adjourned the meeting at 6:11 p.m.